



## Volunteers Application

Without the help of volunteers, Guitar Fest would not be possible. There is a tremendous amount of work to be done to organize and arrange a week-long festival such as the Zihuatanejo International Guitar Festival, but a lot of fun to be had in the process, as well! We are very grateful to those able and willing to offer their time and efforts in this regard. Bi-lingual Volunteers are especially needed.

### Types of volunteers required:

- **On-Site Volunteers** – work during Festival week at Festival venues manning gates, collecting and selling entry tickets, raffle tickets and merchandise, distributing Festival programs and orienting Festival patrons. Minimum age: 14. Report directly to the General or On-Site Volunteer Coordinator
- **Transportation Volunteers** – work during Festival week, including musicians travel days, for transporting artists and equipment to and from airport, hotels and venues, as well as for general delivery duties as needed. Transportation volunteers must provide and be responsible for their own vehicle. Minimum age: 18. Report directly to the General or Transportation Volunteer Coordinator
- **Promotional Volunteers** – work prior to the Festival selling advertising, distributing posters, programs and disseminating Festival information and promotional materials. Report directly to members of the Organizing Committee and/or the General Volunteers Coordinator

### Volunteer Policy

#### The Zihuatanejo International Guitar Festival agrees to the following with regards to officially accepted volunteers:

- On-Site Volunteers assisting at a minimum of 3 functions will have access to Festival venues and areas for the duration of the Festival by means of an official Volunteer ID badge provided by the Festival
- Volunteers will each receive a Festival T-Shirt
- Promotional Volunteers will be given a letter of authorization from the Festival Committee accrediting them for ad sales and promotional activities
- The names of all Volunteers will appear on the Festival website in recognition of their contribution of their time and efforts

#### The Volunteer agrees to the following understanding with the Zihuatanejo International Guitar Festival:

- The Volunteer will complete, sign and submit the Volunteer Application Form
- The Volunteer agrees to attend volunteer meetings relevant to his/her volunteer area as requested by the Festival Organizing Committee or by Sub-Committee Coordinators
- The Volunteer agrees to complete his/her Festival assignment in a satisfactory manner, show up at times and venues as requested by Committee officials, wear volunteer T-shirt on shift whenever requested and treat other volunteers, Festival staff and patrons courteously
- The Volunteer agrees to wear or carry his/her badge at all times when performing Festival duties and when at Festival venues or activities

**Please print out this form, complete it to the best of your ability, and return by fax to 011 52 755-544-8023 or via scan and email to [submissions@zihuafest.info](mailto:submissions@zihuafest.info).**

# Zihuatanejo International Guitar Festival 2006

## Volunteer Application

Having read and understood the Zihuatanejo International Guitar Festival Volunteer Policy specifications, I would like to volunteer my services to the Festival as follows:

Your Name: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Evening Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Birth date: \_\_\_\_\_

Languages spoken: \_\_\_\_\_

**Volunteers may hold more than one Volunteer position. Please check all that apply:**

On-Site Volunteer \_\_\_\_\_ Transportation Volunteer \_\_\_\_\_ Promotional Volunteer \_\_\_\_\_

**Following is for Transportation Volunteers only:**

Transportation volunteers understand that they are volunteering their personal driving services and the use of their vehicle with no compensation other than that specified under the Volunteer Policy

Type of vehicle (year, make, model):	
Seating Capacity:	
Drivers License No.	
Place of issue:	
Expiry date:	
What insurance coverage do you have?	

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

**Fill out and send to submissions@zihuafest.info.**